

**MINUTES OF MEETING OF SPARKFORD PARISH COUNCIL
HELD ON MONDAY 6 SEPTEMBER 2021 AT 8.00PM**

Present: Mr L Piper – Chairman, Mr A Quick, Mr T Tuck
In attendance: Mrs L Davis, Cllr. Mike Lewis, one member of the public

One member of the public expressed concerns about the use of the car park opposite the Village Hall by Lovells and their contractors due to the increased volume of traffic, early morning noise and rubbish being left. The Village Hall Committee had already issued one month's notice for Lovells to cease using the car park but it was agreed that due to ongoing complaints from residents this would be brought forward to the end of the day on 7 September. LP apologised to the member of the public for the distress and inconvenience that had been caused.

The meeting started at 8.12pm.

SPC45 APOLOGIES FOR ABSENCE

Mr D Northcott, Mr A Voysey and Mr J Tuck

SPC46 DECLARATIONS OF INTEREST

None

SPC47 APPROVAL OF LAST MONTH'S MINUTES

The minutes of the 5 July 2021 meeting were agreed.

SPC48 CRIME

A crime report received from the Police had been circulated in advance of the meeting. It was noted that there was a new PCSO covering the area with PCSO Megan.

SPC49 COUNTY/DISTRICT COUNCILLOR

ML passed on apologies over the continuing waste and recycling issues but confirmed that garden waste collections would resume from week commencing 13 September. The County and District teams would be putting forward their proposals for the structure of the new unitary Council on 17 September.

SPC50 HIGHWAYS

There were no further updates from SCC Highways.

It was reported that a cyclist had fallen off their bike on Sparkford Hill Lane. It was agreed to follow up with SCC and request that the surfacing works are completed as a matter of urgency.

LD

SPC51 PLANNING DECISIONS

- a) **18/01904/DOC** Land at Longhazel Farm, High Street, Street. Discharge of conditions of approval 17/02046/FUL. **Application permitted**
- b) **21/03561/FUL** Land at Wolfester Terrace. Application to convert the existing workshop and office building into a pair of semi detached domestic

- dwelling. **Application withdrawn**
- c) **21/02121/TPO** Site of the Old Coal Yard, Sparkford Road. Application to carry out tree surgery works to no. 1 tree as shown within the SSDC (SPAR2) 2005 TPO. **Application permitted with conditions**

SPC52 PLANNING APPLICATIONS

- a) **21/01662/HOU** Re-design of pool building as approved under 20/02050/FUL. Weston Bampfylde Manor, Higher Farm Lane, Sparkford. **No objections were raised by Councillors.**
- b) **21/02593/HOU** Erection of a two storey extension (annexe) to dwelling. 2 New Cottages, High Street, Sparkford. **No objections were raised by Councillors.**
- c) **21/02337/HOU** Alteration of pedestrian access to form vehicular access. Primrose House, High Street, Sparkford. **No objections were raised by Councillors, although concerns were raised about the phone/electricity lines either side of the entrance.**
- d) **21/01952/HOU** Erect single storey extension to rear elevation, demolish part of the existing garage and extend to provide larger garage and room above. Asheen, 7 Church Road, Sparkford. **No objections were raised to the side extension, although concerns were raised about the width of the rear extension following the previous planning consent for an extension at 5 Church Road.**
- e) **21/02142/HOU** The erection of a single storey extension to the rear of the property and the enclosure of the car port to form a garage. Ivy House, 10 Ainstey Drive, Sparkford. **No objections were raised by Councillors.**

SPC53 MATTERS ARISING NOT INCLUDED IN OTHER SECTIONS

- a) **McDonalds and Hazelgrove Services - outstanding issues update and feedback from meeting on 8 July** LP and TT provided an update on the meeting that took place on 8 July. It was agreed to follow up with Hazelgrove Services about the ownership of the car park and maintenance of the area around the site. **LD**
- b) **Future elections – discuss request from SALC** Following the decision about the new Unitary Authority, Town and Parish Councils have been asked if they would support a proposal to bring forward the Town and Parish elections forward by one year to 2022. Councillors would be elected for a period of five years until 2027 so that they were aligned with the Unitary elections. **RESOLVED: it was unanimously agreed to support the proposal to bring forward the elections.**
- c) **Social Media Policy – consider draft policy** This item was deferred to the meeting in October.
- d) **Platinum Jubilee celebrations – discuss possible event ideas and Jubilee beacons** This item was deferred to the meeting in October. The Clerk would ask for suggestions in advance of the meeting. **LD**
- e) **Traffic Regulation Order (TRO) at Sparkford Hill Lane** – The TRO has been approved and is in place from Friday to Sunday each week.
- f) **Traffic calming measures / Speed Indicator Device (SID) – update and discuss how to progress** TT provided an update on the SID installed in Marston Magna. It was agreed to chase Highways England for an update regarding proposals for the traffic calming scheme. **LD**

g) Opening Up Safely and Reconnecting Communities fund – consider proposal for submission It was agreed to include picnic benches for the playing field and Copse, alterations to the noticeboard and costs for the hire of the Village Hall for an occasional Village Café. TT would provide costs for the Village Café.

TT

h) Parish Asset Register – approve asset register for 2021/22 The asset register for 2021/22 was approved.

i) New Village Hall Steering Group update TT advised that the next meeting is being held on 13 September. The Parish survey is being worked on and a draw to win a hamper will be offered as an incentive to encourage residents to complete the survey. It was agreed that TT would circulate the draft survey to Parish Councillors when it was ready. LD would contact SSDC and ask if they could assist with providing address details to circulate the survey.

TT
LD

j) Quarterly review of outstanding issues – to report any updates on outstanding issues

Cherry Pie Lane resurfacing – reported to SSDC June 2020, no further update from enforcement team

TPO's on trees opposite Hazelgrove Lodge – request for TPO's submitted to Planning March 2021, SSDC Planning have now requested landowner contact details. LP provided contact details to pass on.

Goodwood Drive pavement – Ashford Homes have advised that the block paving works are scheduled to finish on 10 September which will be followed by the final wearing course to the footpaths. All roads within the residential part of the development will then be adopted by SCC Highways.

Broken finger post by Old Parlour Farm Shop, Weston Bampflyde – order placed in December, Crestmoor advised in June that the post was now in stock and they would be in touch again when they were in a position to book the works in.

Longhazel Lodge – possible planning breach regarding access reported to SSDC October 2020, no update received.

Footpath diversion – formal application submitted to SSDC June 2021, no response received to date.

Barton Court – possible planning breach regarding car port reported to SSDC June 2021, no update received.

Lovells development - possible planning breach regarding early starts on site reported to SSDC April 2021, no update received.

Footpaths – issues are now being reported on the online mapping system, although no response received to date on the issues that have been reported.

Garretts Commercial site – it was agreed to report the expansion onto adjoining land as a possible planning breach to be investigated by SSDC.

Overgrown hedge at Wolfester Terrace – it was agreed to contact McDonalds	LD
Parish Warden – it was agreed to follow up with West Camel, Queen Camel, Marston Magna and South Cadbury to identify if they would be interested in a joint Parish Warden scheme.	LD
Street light on High Street – the replacement of the street light had yet to be completed by Ashford Homes. It was agreed to follow up and request that the work is completed before the developers leave site.	LD
SPC54 FINANCIAL MATTERS	
<p>a) To consider grant towards running of Castle Cary Community Library Approved subject to finding out more details about the mobile library provision in the area.</p> <p>b) Payment to Mrs L Davis (Parish Clerk salary) Approved</p> <p>c) Payment to Redlynch Leisure Installations Ltd. (New play equipment) Approved</p> <p>d) Payment to SALC (Affiliation fee 2021/22) Approved</p> <p>e) Payment to Smart Communities Ltd. (Village survey) Approved and noted that the full cost of the survey will be funded by the Village Hall Committee</p>	LD
SPC55 CORRESPONDENCE	
A letter had been received from a resident regarding issues with the use of the car park opposite the Village Hall. The Clerk would acknowledge the letter and provide an update.	LD
SPC56 QUESTIONS/COMMENTS FROM COUNCILLORS	
<p>LP provided an update on recent contact with Lovells following concerns raised by residents about works to the apple tree. A site meeting with the site manager is taking place on 7 September and a site meeting with the developers, their agent and SSDC Planning has been proposed for 15 September. LP would provide an update to all Councillors following both meetings.</p> <p>Concerns were raised by Councillors about the village hall site not being fully serviced and the potential flooding risk at the rear of the properties on Church Road following an issue flagged by Lovells about the surface water drainage. It was agreed that the details of the services being provided need to be clarified.</p>	LP
SPC57 ITEMS FOR FUTURE AGENDA	
Greenspaces review Parish Warden scheme Sparkford stone repairs/replacement Neighbourhood Planning Play and Leisure Space Strategy	
SPC44 DATE OF NEXT MEETING	
Monday 4 October 2021	
There being no further business the meeting closed at 9.17pm	



PUBLIC NOTICES

Neighbourhood Development Plan – we are keen to produce a Neighbourhood Development Plan (NDP) for Sparkford but this is not possible without a group of committed volunteers to lead and progress the work involved. If you are interested and would like to get involved with this then please contact the Parish Clerk.

Neighbourhood Watch – we are looking to re-instate the Neighbourhood Watch scheme. If you would like to get involved then please contact the Parish Clerk.