

**MINUTES OF MEETING OF SPARKFORD PARISH COUNCIL
HELD ON MONDAY 24 MAY 2021 AT 8.00PM**

Present: Mr L Piper – Chairman, Mr T Tuck, Mr A Quick, Mr A Voysey, Mr J Tuck, Mr D Northcott
In attendance: Mrs L Davis, Cllr. Mike Lewis, Mr S Travers – Boon Brown, Mr C Haynes – Haynes Motor Museum, one member of the public

SPC1 TO NOMINATE AND ELECT A CHAIR

TT proposed, JT seconded and it was unanimously agreed that LP be elected as Chair.

SPC2 TO NOMINATE AND ELECT A VICE CHAIR

LP proposed, AV seconded and it was unanimously agreed that TT be elected as Vice Chair.

SPC3 APOLOGIES FOR ABSENCE

None

SPC4 DECLARATIONS OF INTEREST

None

SPC5 APPROVAL OF LAST MONTH'S MINUTES

The minutes of the 12 April meeting were agreed.

SPC6 CRIME/NEIGHBOURHOOD WATCH

A crime report was circulated for information and it was noted that there had been a recent spate of catalytic convertors being stolen from vehicles in Sparkford and the surrounding area.

SPC7 COUNTY/DISTRICT COUNCILLOR

ML suggested that the land for sale at the end of Church Road may be suitable for Parish Council allotments. It was agreed to find out the cost of the land.

LD

ML advised that Mr Windsor had contacted him about the use of the car park by contractors early in the morning. TT agreed to forward the email that he had previously sent to Lovells for the Clerk to follow up.

TT/LD

SPC8 HIGHWAYS

There was nothing new to report and no further updates from SCC Highways.

SPC9 PLANNING DECISIONS

a) 21/00624/FUL Erection of single storey reception extension. Sparkford Storage, High Street, Sparkford. **Application permitted with conditions**

b) 20/02086/FUL The erection of 1 no. dwelling and detached garage with workshop/store above (revision of approval 17/02213/FUL). Land adj. Barley Cottage, High Street, Sparkford. **Application permitted with conditions**

SPC10 PLANNING APPLICATIONS

a) 21/00928/FUL Partial demolition of the 'Print and Bind' warehouse to provide new access to the three existing commercial buildings currently inaccessible. External alterations to the existing buildings to include sections of new facades to provide roller shutter doors, glazed screen, entrance doors and new cladding. Creation of new landscape budders and erection of 1.8m fence to separate adjacent buildings from commercial buildings. Print and Bind, Haynes Publishing, High Street, Sparkford. **Parish Councillors had no objections to raise.**

b) 21/00899/FUL Change of use from office use to residential, the formation of a driveway off of existing access, landscaping between the industrial car park and new driveway. Erection of a double garage and formation of new boundary fencing between Home Farm and existing industrial buildings. Internal and external alterations and re-introduction of the first floor. Woodbine Cottage, High Street, Sparkford. **Parish Councillors had no objections to raise.**

c) 21/00901/FUL Change of use from office use to residential, with associated demolition of existing outbuilding, first floor extension and single storey flat roof extension. Home Farmhouse, High Street, Sparkford. **Parish Councillors had no objections to raise.**

d) 21/00902/LBC Change of use from office use to residential, with associated demolition of existing outbuilding, first floor extension and single storey flat roof extension. Home Farmhouse, High Street, Sparkford. **Parish Councillors had no objections to raise.**

e) 21/00900/FUL Alterations to include the creation of additional access, re-arrangement of external amenity areas to provide additional garden area, the replacement of existing low-level hedge and fence with new landscape buffer, erection of 1.8m fence and new garden wall to separate dwelling from other buildings and industrial car park. Rose Cottage, High Street, Sparkford. **Parish Councillors had no objections to raise.**

f) 21/00981/S73 S73 application to vary condition 5 (highway drainage) of approval 17/02745/FUL as varied by 21/00595/S73. Haynes International Motor Museum, Cary Road, Sparkford. **Parish Councillors had no objections to raise.**

SPC11 MATTERS ARISING NOT INCLUDED IN OTHER SECTIONS

a) Cricket Club – update on funding for Pavilion repairs The Cricket Club provided a written update on the pavilion repairs. DN advised that the Cricket Club do not have their own Facebook page so it was agreed that the Parish Council would add information as appropriate about the Club on the Community page.

JT/DN

b) McDonalds and Hazelgrove Services - outstanding issues update Concerns were raised about the continuing issues with rats around the restaurant and services area. It was agreed to follow up with McDonalds and Hazelgrove Services.

LD

c) Defibrillators – to consider possible re-location of defibrillator at Hazelgrove Services and registration of defibrillators with Heartsafe. It was agreed that the defibrillator would not be moved but clear signage would be erected on site and staff made aware of the location to direct people in the event of an emergency. It was agreed to register the defibrillators with Heartsafe.

LD

<p>d) Dog bins – consider request for additional dog bins to be located within the parish It was agreed to order a replacement dog bin to be located by the Cricket field and to contact SSDC to find out if they would be able to empty additional bins.</p>	<p>LD</p>
<p>e) Daisy Wood – discuss use of land, maintenance and access requirements and consider request from insurance company to complete weekly inspections of the area and ensure appropriate risk assessments are in place It was agreed that LP and TT would meet with Kevin from 3rd Sparkford Scout group to discuss the proposal for maintaining the area further.</p>	<p>LP/TT</p>
<p>f) Barton Court – discuss possible planning breach relating to ecological survey requirements TT advised that when the properties were built at Barton Court the developers were told that the garages had to be open but it had been noted that one of the properties had erected doors on their garage. It was agreed to follow up with SSDC Planning.</p>	<p>LD</p>
<p>g) Re-adopt the Standing Orders and Code of Conduct It was agreed to re-adopt the Standing Orders and Code of Conduct without amendments.</p>	
<p>h) New Village Hall Steering Group – update report from group JT, LP and TT provided an update. It was agreed to apply to the Lottery for funding towards the production of a parish survey.</p>	<p>JT/LD</p>
<p>SPC12 FINANCIAL MATTERS</p>	
<p>a) Payment to Mrs L Davis (Parish Clerk salary) Approved</p>	
<p>b) Payment of £29.94 to Mrs A Tuck (hasp and staples for grit bins) Approved</p>	
<p>c) Payment of £50.00 to Natural Numbers for Payroll services Approved</p>	
<p>d) Playday – to consider a contribution towards an activity It was agreed to contribute £200 towards an activity for the Playday.</p>	
<p>e) Insurance – to consider the renewal quote for 2021-22 and agree contributions to be requested from the Village Hall and Playing Field Committees It was agreed to accept the renewal quote and request contributions of £250 from Sparkford Village Hall and £150 from Sparkford Playing Field towards the cost for the year.</p>	
<p>f) Parish Survey – to consider a contribution towards a Parish Survey from CIL funds It was confirmed by SSDC that CIL funds could not be used for a survey</p>	
<p>SPC13 CORRESPONDENCE</p>	
<p>None</p>	
<p>SPC14 QUESTIONS/COMMENTS FROM COUNCILLORS</p>	
<p>JT advised that residents of Wolfester Terrace would like further information about the traffic calming proposals. It was agreed to share the information regarding the proposed yellow lines.</p>	<p>JT</p>
<p>TT obtained a quote from First Image Signs for the works to the notice board and it was agreed to accept the quote.</p>	<p>LD</p>
<p>SPC15 ITEMS FOR FUTURE AGENDA</p>	
<p>Asset register review</p>	
<p>SPC16 DATE OF NEXT MEETING</p>	

Monday 5 July 2021

There being no further business the meeting closed at 9.14pm

PUBLIC NOTICES

Neighbourhood Development Plan – we are keen to produce a Neighbourhood Development Plan (NDP) for Sparkford but this is not possible without a group of committed volunteers to lead and progress the work involved. If you are interested and would like to get involved with this then please contact the Parish Clerk.

Neighbourhood Watch – we are looking to re-instate the Neighbourhood Watch scheme. If you would like to get involved then please contact the Parish Clerk.