

**MINUTES OF THE MEETING OF SPARKFORD PARISH COUNCIL
HELD ON MONDAY 2 MARCH 2020 AT 8.00 PM
IN SPARKFORD PARISH HALL**

Present: Mr L Piper – Chairman, Mr T Tuck – Vice Chairman, Mr A Quick, Mrs A Roylance, Mr J Tuck
In attendance: Mr A Tregay (Boon Brown) Mr & Mrs Hodder, 2 members of the public. Mrs Anne Tuck to take the minutes.

After a short opportunity for members of the public to address the Council, the Chairman opened the meeting at 8.02 pm. Mr Piper advised the meeting that in the absence of Mrs L Davis, Mrs Tuck had agreed to take the minutes, for which he thanked her.

1 APOLOGIES FOR ABSENCE

Mr D Northcott, Mr M Lewis, Sarah Lloyd (McDonalds)

2 DECLARATIONS OF INTEREST

LP item 9d

3 MINUTES OF THE PARISH COUNCIL MEETINGS 3RD & 10TH FEBRUARY

The minutes of both meetings held in February were approved and signed.

4 CRIME

The Chairman has received a report from Thelma which he will circulate by email.

LP

5 COUNTY/DISTRICIT COUNCILLOR

The Chairman has received a report from Mike Lewis which he will circulate by email.

LP

6 HIGHWAYS

Mr Tuck reported that the drains have been cleared and jetted from Orchard Close up to the village hall and that in times of heavy rain they were working fine. There is a new pothole to report at Wolfester Terrace, a sign is damaged at Hazelgrove Lodge in the verge. A concrete manhole has collapsed in the lane at Manor Close, which takes all the surface water from the road, Mr Tuck to ask Highways if it can be replaced with a metal one as it happens each time the tractor drives in to the field. Mr Tuck requested that the Clerk contact Highways.

LD

7 PLANNING DECISIONS

a) **19/02803/FUL** Brooklands, Brains Lane, application permitted with conditions.

8 PLANING APPLICATIONS

a) **20/00129/OUT** Andrew Tregay from Boon Brown spoke about the application on behalf of Mr & Mrs Hodder and councillors asked questions. The plans still have to be circulated to one councillor prior to the comments being submitted,

b) **19/03318/FUL** plans have only just been received by the Chairman and will be circulated asap and an extension requested

c) **19/00149/HOU** as item b

d) **20/00255/HOU** as items b and c

e) **19/02160/FUL** ELC Mr Littlewood was concerned that approval now would mean building houses in 5 years time, a short discussion followed but at this stage permission is not being sought for permanent buildings only temporary workers

dwellings, the land is owned by ELC and will only be leased to tenants.

LP to circulate all planning applications and to ask the clerk to get an extension as they have only been received by Councillors today.

LD

9 MATTERS ARISING NOT INCLUDED IN OTHER SECTIONS

a) **McDonalds and Hazelgrove Services** Sarah from McDonalds was to email Lisa with the details of who had objected to altering the car park, HE or SCC Highways so she could talk to Mike Lewis about it. TT showed the meeting photographic evidence of problems caused by visitors to McDonalds and the parking on Wolfester Terrace, a copy of this to be emailed to the Clerk. Mr Tuck would like the clerk to arrange a meeting between Mike Lewis, county Highways, HE, The Police, Traffic Management and Councillors at the site as a matter of urgency.

LD

b) **Adoption of New Village Hall Steering Group** The Clerk to invite those interested to a meeting – they are Rob Butcher, Kevin Davis, Sharon Bradford and it was suggested they be invited to the May meeting. Clerk to write and formally invite them..

LD

c) **Neighbourhood Development Plan** Mr Walton is interested, another gentleman from Wolfester terrace expressed an interest but has decided to step down. Clerk to contact Mr Walton to explain.

LD

d) **Goodwood Drive – Ashford Homes issue.** Now there are going to be bungalows at the back of the development it has been suggested that the pavement ought to continue in front of the village green as people going to the back of the development are not going to want to walk around the village green to get there. Clerk to contact the planning officer responsible for the site.

LD

e) **Parking Issues – Wolfester Terrace** covered in 9a.

f) **Health and Safety Policy** the Parish Council don't have a health and safety Policy. TT showed the Council Martock Parish Council's policy, it was felt we need to download one or draft one with SALC's help and consider buying a crate and some high vis jackets to wear when meeting outside of the hall. To be put on the Agenda for May's meeting.

LD

g) **Damage to the village by Instalcom** TT has supplied Lisa with contact details and asked her to contact the company about replacing the daffodil bulbs, repairing the damage they have created in the village. TT had photographic evidence which Anne was asked to forward to the clerk.

AT/LD

h) **VE Day Celebrations** It was agreed in a previous meeting to spend £1,000 on celebrations. Daryl to have a hog roast and marquee at the Sparkford Inn, with a DJ and children's activities including bouncy castle, the hall committee to provide cream teas, Daryl had agreed to donate £200 towards this., we need to advertise it – James will put it on the Facebook page and we will put flyers around the village. It was agreed to see Trevor to ask Daryl. Robin had agreed to ask local businesses for sponsorship. Andy Voysey asked if we wanted anything from the Church, it was agreed it may be nice for Rose to open the event at the pub as a celebration of thankfulness. All Councilors welcome to a meeting on Monday 9 March with ideas.

i) **A303 Dualing Project** no news but the web site makes reference to realigning the carriageway to facilitate the parallel road – we have not heard anything officially. The compound past Wayne’s Bistro was supposed to open in march but no signs of it yet.

j) Quarterly Review

- | | | |
|--------|--|-------|
| i) | Mike had suggested Sarah report to Lisa the name of the highway official who objected to the amended car parking at McDonalds. Lisa to chase Sarah Lloyd. | LD |
| ii) | Patching Sparkford Hill Lane, in Brains Lane and Little Weston outstanding. | |
| iii) | Broken Gully outside The Octagon, The Avenue Sparkford. | |
| iv) | Sign at the Old Parlour Farm Shop | |
| v) | Issues outstanding from August railings at Mill Farm, Weston Bampfylde | LD |
| vi) | Surface water. Brain’s Lane, Little Weston | LD |
| vii) | Breach of conditions of planning Cherry Pie Lane, forms completed as 2 were occupied by 22 February and highway is not up to standard. Completed forms to be returned to SSDC Planning | LD |
| viii) | Collapsed gully at Wolfester Terrace clerk to contact Highways | LD |
| ix) | TPO High Street , need to chase Phil Poulton | LD |
| x) | Legal position Cricket Pavillion – check SSDC permission to build | |
| xi) | Stump grinding Brays to pay awaiting cricket club – Larry emailed but too wet | LP |
| xii) | Wolfester terrace name plate, agreed t contact SSDC and meet to show them where the sign should be – TT will meet | TT |
| xiii) | Playing field rubbish in the corner has been removed | |
| xiv) | Millennium Stone - Royston Piper offered Justin to help repair. | |
| xv) | Daisy Wood update we are waiting to hear from the Solicitors | RB |
| xvi) | Grit bins agreed to purchase 7 no– specification sent to Lisa the company has agreed to give us 30 days credit – clerk to order grit bins. | LD |
| xvii) | Parish Warden scheme chase SSDC for a meeting with TT what they can offer and at what cost | TT/LD |
| xviii) | Councilor training update on agenda for next time | LD |
| xix) | Defib – we have had a letter from Bill Westcott and had a previous one about how to get the one at the garage serviced in 2017. LP said when he asked they didn’t know where it was at the garage and they found it on a shelf under a pile of dust the pads were not out of date but we ought to have a spare battery one in the defib and one to recharge. LP to look again. | LP |
| xx) | Email Sarah about an update proposed partnership deal to site a new defib at McDonalds on the wall. | LD |

10 FINANCIAL MATTERS

- a) **SSCAT BUS request for funding** - TT proposed £150 grant seconded AR all agreed
- b) **Queen Camel Guides** - £120 towards purchase of water containers TT proposed AR seconded all agreed
- c) **SALC £25 for councillor training AQ** - approve

11 CORRESPONDENCE We had an email today From Lycia Atkinson Cub Leader about altering the time of the parish Council Meetings to 8.15pm to facilitate cubs. It was agreed to keep meetings at 8pm. The cubs have always met in other places on the first Monday of the month or finished early.

12 QUESTIONS/COMMENTS FROM COUNCILLORS Larry would like to see envelopes for planning matters with a cover sheet reinstated to keep all the plans together AT agreed to purchase some.

13 ITEMS FOR FUTURE AGENDA

Printing costs for Defib training

Health and safety policy

Parish hall steering group after adoption (meet at the hall at the end of May's meeting)

Parking issues Wolfester Terrace

Enforcement Notice Cherry Pie Lane

14 DATE OF NEXT MEETING

As LP and TT are away in April it was agreed not to hold a meeting in April but that anything of importance will be dealt with via email. We need to keep on top of VE day celebrations and meet alternate weeks.

The next parish council meeting to be Monday 4 May 2020, Annual Parish Meeting followed by Parish Council Meeting Sparkford Parish Hall.

There being no further business the meeting closed at 9.35pm

AT

PUBLIC NOTICES

Neighbourhood Development Plan – we are keen to produce a Neighbourhood Development Plan (NDP) for Sparkford but this is not possible without a group of committed volunteers to lead and progress the work involved. If you are interested and would like to get involved with this then please contact the Parish Clerk.

New Village Hall Steering Group – we are looking for volunteers to join a steering group for the new village hall project. If you are interested then please contact the Parish Clerk.

Neighbourhood Watch – we are looking to re-instate the Neighbourhood Watch scheme. If you would like to get involved then please contact the Parish Clerk.

VE Day Celebrations – Sparkford Inn are hosting an event on Friday 8 May. Please visit the Parish Council website or Sparkford Facebook page for more information.