

**MINUTES OF THE MEETING OF SPARKFORD PARISH COUNCIL
HELD ON MONDAY 6 JANUARY 2020 AT 8.00 PM
IN SPARKFORD PARISH HALL**

Present: Mr L Piper – Chairman, Mr T Tuck – Vice Chairman, Mr D Northcott, Mr J Tuck, Mr A Quick, Mr R Bell
In attendance: Mrs L Davis, Cllr. M Lewis, Clive Miller and Helen Lazenby (Clive Miller Associates), Michael Clinton and Jack Hodges (Clifton Emery Design), Jake Grasswell (Lovells)

After a short opportunity for members of the public to address the Council, the Chairman opened the meeting at 8.02 pm.

1 APOLOGIES FOR ABSENCE

Mrs A Roylance

2 DECLARATIONS OF INTEREST

DN – item 8b

3 APPROVAL OF LAST MONTH'S (2 DECEMBER 2019) MINUTES

The minutes of the 2 December meeting were agreed

4 CRIME/NEIGHBOURHOOD WATCH

PCSO Thelma Mead advised that the Police attended the Haynes Breakfast meeting on 5 January and are continuing to liaise with Haynes and the traffic management team to address the issues.

5 COUNTY/DISTRICT COUNCILLOR

Cllr Lewis confirmed that the Unitary Authority debate will come to the fore soon with a meeting taking place at SSDC on 7 January. A report has been produced and Councillors will be informed of the proposals at the meeting. TT advised that his experience of working at a unitary authority was that it was a massive upheaval to begin with but it worked well in the end.

6 HIGHWAYS

The collapsed drain at Wolfester Terrace has been reported to SCC.

Lamp column number 20 opposite the junction to Wolfester Terrace is not working.

LD

There is a damaged gully grating by Octagon House, potholes and blocked drains at Brains Lane and at Little Weston at the junction with the old A303 which have caused flooding during the recent rain. TT agreed to raise these issues with Jon Nicolson when he meets with him.

TT

RB suggested that we should pay someone to do the gritting instead of purchasing additional bins. TT felt that there was an advantage of having bins as it demonstrates that the Parish Council are providing something that anybody can use and are not reliant on one person to provide a service.

7 PLANNING DECISIONS

- a) 19/02746/HOU The conversion of an existing carport/garage to form an annexe. Little Weston House, Little Weston Road, Sparkford. **Approved**
- b) 19/02747/LBC The conversion of an existing carport/garage to form an annexe. Little Weston House, Little Weston Road, Sparkford. **Approved**
- c) 19/02481/S73A S73A application to allow the substitution of approved plans of planning approval 14/05052/FUL to alter the proposed housing types. To substitute existing house type for plots 4-6 for a smaller house type. Land OS 3432 (rear of The Burrows), High Street, Sparkford. **Approved**
- d) 19/01715/FUL Reconfiguration of existing caravan/HGV parking area to provide a remote car park at the north east of the site to provide an additional 23 parking bays, new pedestrian crossing and footpath with amended kerb lines and associated works to site. McDonalds, Sparkford Hill. **Withdrawn**

8 PLANNING APPLICATIONS

- a) **19/03006/FUL The erection of 1 no wooden residential log cabin dwelling with associated parking. Land adjoining The Entrance Lodge, High Street, Sparkford**
This application is still being circulated
- b) **19/01098/FUL Alterations to the public house, Sparkford Inn, High Street, Sparkford. AMENDED PLANS** This application is still being circulated

9. MATTERS ARISING NOT INCLUDED IN OTHER SECTIONS

- a) **McDonalds and Hazelgrove Services outstanding issues update** Sarah was unable to attend. The litter collections were not good over the Christmas period.
- b) **Development to the rear of Bennett Close** Lovells Partnership have recently purchased the site. They have a wide team of Specialists working on the reserved matters application and are keen to work with the local community to address concerns and issues previously raised. The current proposals include a mix of two to four bed properties including bungalows to be respectful of the dense area at Church Road. Engineers are working with Wessex Water and the Environment Agency and there will be a comprehensive drainage report submitted with the Reserved Matters application. The drainage engineers will be attending the public consultation event. TT advised that agreement had been reached with Mr Tizzard to lay a new surface water drain, the developers are aware of this and agreed to proceed as per discussions with the previous owner of the land. Jake suggested a separate meeting with the drainage engineers if needed.

The scheme will meet the SSDC Strategy and will provide sufficient parking 2 spaces being provided for the two bedroom properties, 2.5 for the three bedroom and 3 spaces for the four bedroom plus additional spaces for Bennett Close. The intention is to retain the public footpath to allow access from Cherry Pie Lane to the new Village Hall. It was suggested that the additional parking for Bennett Close should be within the curtilage of Bennett Close and not within the new development. Cllr Lewis advised that another planning application recently considered at Area East Committee was refused due to concerns about road width and parking so it is important to give this full consideration. Cllr Lewis suggested that the Parish Council push for SCC to adopt the road going to the Village Hall because otherwise the Parish Council could be responsible for the road.

AQ queried the 22m distance of the development from some properties in Church Road

and raised concerns about car headlights from the parking areas. It is anticipated that planting will be designed to alleviate issues and overlooking as much as possible.

TT stressed the importance of using materials that are in keeping with the village. Jake confirmed that the design and materials will be sympathetic to the local area and there would be no timber cladding.

The scheme is very much a work in progress and more information will be added and documents will change through the consultation. The consultation website www.sparkfordconsultation.com will enable residents to comment online until 3 February. A public consultation event is being held on 30 January.

The proposals will be considered at the SSDC Area East Panel Forum on 12 February as part of the pre application process before submission of the Reserved Matters application.

TT asked if the area to the western end of the site could be extended for additional car parking space under a local agreement. Clive Miller suggested that if the Parish Council care able to advise where the access should be before submission of the Reserved Matters application that would be great but it would not be a problem if it was agreed at a later date.

LP asked if consideration would be given to help the Parish Council with the submission of the planning application for the village hall. The applicants and agents stressed the need to take the time to get the design right, it was agreed to arrange a meeting to discuss the Village Hall at a later date.

c) VE Day celebrations It was agreed to organise an event on 8 May to take place at The Sparkford Inn. It was agreed to provide a hog roast and entertainment for all the family. Information would be sent to surrounding parishes to ask if they would like to be involved for further discussion at the next meeting. DN would book the hog roast and LP would book a bouncy castle and further details would be agreed at the next meeting.

DN
LP

d) Land at Daisy Wood, Sparkford The woodman has been in contact informally but no formal quote has been received yet. RB agreed to contact the Solicitor to discuss further.

RB

e) A303 dualling proposals The three Parish Council's are meeting with the MP on 17 January to request discussions with the Secretary of State to put forward the concerns previously raised.

f) Quarterly update of outstanding issues

Highways issues – Request an update on issues from John Nicolson

LD

Cricket Field – TT suggested that there is a need to clarify the legal position regarding the cricket field to ensure that there are no issues with building on Parish Council land.

It was felt that there would be no issue but it was agreed to check with SSDC that should the cricket club cease at any time the new pavilion would become the ownership of the Parish Council.

LD

Village Hall Steering Group – It was agreed to formally adopt the Steering Group for the new Village Hall at the next meeting.

Stump grinding at cricket field – LP is awaiting a response from the Cricket Club to confirm a date to complete the works.

Defibrillator – Awaiting a date for installation, LD to contact Anna and ask her to liaise

LD

with Trevor to agree a date.

Wolfester Terrace sign – request that SSDC advise when they will be doing this work so that someone can meet them on site.

LD

10 FINANCIAL MATTERS

a) Payment of £283.94 to Mrs L Davis (Parish Clerk salary) Approved

b) Payment of £50 to Independent Numbers (running of payroll 2018/19) Approved

c) Payment of £250 to Greenslade Taylor Hunt (playing field rent) Approved

11 CORRESPONDENCE

None

12 QUESTIONS/COMMENTS FROM COUNCILLORS

A request was made for the pile of rubbish in the corner of the playing field to be removed. LP agreed to speak to Marc and ask for it to be cleared.

LD

The Millennium stone has been vandalised and needs to be repaired.

LP

It was agreed to respond to SSDC to take part in the Parish Tree Giveaway.

LD

13 ITEMS FOR FUTURE AGENDA

New Village Hall Steering Group

VE Day celebrations

14 DATE OF NEXT MEETING

Monday 3 February 2020, Sparkford Parish Hall.

There being no further business the meeting closed at 10.02pm

PUBLIC NOTICES

Neighbourhood Development Plan – we are keen to produce a Neighbourhood Development Plan (NDP) for Sparkford but this is not possible without a group of committed volunteers to lead and progress the work involved. If you are interested and would like to get involved with this then please contact the Parish Clerk.

New Village Hall Steering Group – we are looking for volunteers to join a steering group for the new village hall project. If you are interested then please contact the Parish Clerk.

Neighbourhood Watch – we are looking to re-instate the Neighbourhood Watch scheme. If you would like to get involved then please contact the Parish Clerk.